

JOB DESCRIPTION

Social Studies Instructor- Meridian Technical Charter High School

Position Type: Certified Social Studies Instructor

Closing Date: July 25, 2019

Location: Meridian Technical Charter High School (Not West Ada School District)

FTE: 1.0

Calendar: 185 days

Short Description/Qualifications:

Overall Requirements, secondary level, grades 9-12

- Meet or be able to meet/obtain teaching certification and endorsement requirements by September 1, 2019. If you are unsure if your certification or endorsements will meet the requirements, please contact MTCHS Principal Randy Yadon at 208.288.2928 or randy.yadon@mtchs.org.
 - Endorsed in Secondary Social Studies. Additional secondary endorsements is helpful.
 - West Ada School District # 2 salary schedule
 - Strong collaborative skills/interpersonal skills
 - Small, unique, and structured learning environment
 - Teaching experience preferred
 - Strong organization skills
 - Ability to work with a team in a project-based learning environment

Social Studies

- US History
- American Government

Purpose

To lead students toward the fulfillment of their potential for intellectual, emotional, social, and psychological growth and maturation.

Performance Responsibilities

The overall responsibility of this position has several components: plans and implements an instructional program that meets the individual needs, interests and abilities of students, consistent with the School's approved curriculum and teaching methodology; guides the learning process toward the achievement of curriculum goals, and in harmony with the goals, establishes clear objectives for all lessons, units and projects by establishing and maintaining classroom lesson plans as well as substitute lesson plans. This includes the instruction of students through lecture, demonstration, discussions, projects, practical activities, experiments, assignments, excursions, taking into account the differences in individual students; adaptation of teaching methods and instructional materials to meet students' varying needs and interests; and remaining current with researched based teaching methodology and implementing such where appropriate in the classroom setting. The teacher is responsible for creating a purposeful learning environment that is appropriate to the maturity and interest of students; organization of classroom materials such as handouts, audio-visuals and computer related lessons; organization of desks, bulletin boards, and student work areas; and for setting positive examples for students and colleagues.

The teacher assesses the accomplishments of students on a formal and informal basis and provides progress reports as required; assigns related homework assignments; develops and administers formal testing and informal testing to ascertain student progress; grades homework and informal and formal testing of student progress; and administers individual and group standardized testing activities as required by the School and State of Idaho. To aid in the evaluation of student needs, the teacher serves as a member of the Building Study Team in diagnosing specific learning needs of students and prescribing special programming, identifying the educational, social and developmental needs of students, participating in Special Education or related team meetings as requested.

Through communication and collaboration with colleagues, students and parent/guardians on a regular basis, the teacher actively listens in order to address needs of students, is patient in dealing with students with differing abilities, cultures, etc., and participates in parent-teacher conferences, making oneself available to communicate with parents/guardians regarding student related issues. In supervising students, the teacher assists in upholding and enforcing school rules, administrative regulations and Board Policy; establishes rules for classroom discipline; observes student conduct and maintains classroom order and discipline; addresses observed inappropriate student conduct both within the classroom and in other school settings; and will confer with parents, guardians, other teachers, counselors and administrators in order to resolve students' behavioral and academic problems. In addition, this position plans and supervises teacher aides and volunteers as assigned.

The maintenance of accurate, complete and correct records as required by law, school policy and administrative regulation includes student attendance records, progress records, and records of classroom materials, supplies and textbooks. The teacher takes all necessary and reasonable precautions to protect students, equipment, materials and facilities and is responsible for the knowledge of school evacuation procedures and lock-down procedures and the ability to implement those procedures independently in emergency situations. This position reports to the principal, may supervise assigned classroom aides and volunteers, and performs other duties as assigned.

Competency Requirements

- Establishes and maintains cooperative relationships with others: contributes to the development of a positive school climate;
- Accepts a share of responsibility for co-curricular activities as assigned;
- Abide by the Code of Ethics for the Teaching Profession as established by the Idaho State Board of Education, the Board Policies and procedures of the School and the terms and provisions of the Standard Teachers' Contract;
- Compliance with the requirements of Idaho Code with regard to teacher conduct, including but not limited to the manner in which suspected instances of child abuse or suspected student suicidal tendencies are addressed;
Adhere to confidentiality with regard to student information;
Attend faculty meetings and conferences as directed by the Building Principal and participation in in-services activities and other professional growth opportunities;
- Establish and maintain good working habits including punctuality;
- Implement the beliefs, mission statement, objectives and parameters of the School's strategic plan
- Qualifications
- Must have or be able to obtain proper certification, as required by the State of Idaho, for position to which the teacher is assigned;
- Must be capable of accomplishing identified Performance Responsibilities;
- Must be able to communicate proficiently in English including both verbal and written communication with adults and students;
- The ability to read and understand work related materials;
- The ability to speak and communicate clearly in lessons to students as well as communications with peers, supervisors, patrons, and parents/guardians;
- Must be able to accomplish simple mathematical concepts including addition, subtraction, multiplication and division;
- The ability to observe and monitor student activities and conduct throughout the instructional day.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to discern verbal conversation and to communicate effectively on the telephone and in person;
 - Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to comprehend written work and assessments, prepare and review documents, and organize documents and materials;
 - Sufficient manual dexterity, with or without reasonable accommodation, which permits the employee to perform repetitive hand/wrist/arm motions and to operate a computer and office equipment, and to occasionally physically restrain a student to keep him/her from harming self or others;
 - Sufficient personal mobility, flexibility, and balance, with or without reasonable accommodation, which permits the employee to work in an office environment, lifting or moving objects that weigh up to 25 lbs.;
- Job tasks require, with or without reasonable accommodation, climbing, stooping, kneeling, crouching, reaching, pushing, pulling, lifting, fingering, and grasping;
- Must have a valid Idaho Driver's license and a vehicle to drive and/or must provide own transportation for job related activities.

Evaluation

Yearly by supervisor

Terms of Employment

To be determined by calendar year.

- Regular attendance is an essential function of this job
- As per Idaho Code 65-5-1/65-503: "Eligible veterans are provided advantages in public employment in Idaho..."